

Impartiality Policy.**1: Policy Statement.**

RCL are committed to impartiality throughout the company for the service that it provides.

To facilitate this the company will.

- a) Ensure that all calibration activities are undertaken impartially & it shall not allow commercial, financial or other pressures to compromise impartiality.
- b) Identify risks to its impartiality on an on-going basis from its activities, its relationships including customers & suppliers, or from the relationships of its personnel, including but not limited to sales inducement, contracts & ownership.
- c) Eliminate or minimise risk once identified, recording the process taken.
- d) Act in response to any risk of which it becomes aware.
- e) Ensure all employees operate in accordance with the impartiality requirements of the company.

2: Non-adherence.

Breaches of this policy will be dealt with under the company disciplinary procedures as appropriate, or through training if the breach was of an accidental nature.

3: Responsibility for the policy.

The board of directors & line managers have overall responsibility for ensuring that this policy complies with the companies obligations to law & the standards that it is accredited to.

4: Review.

On-going review of compliance will be carried out at management meeting. This policy will remain in force if a breach is found to establish if control measures are efficient, or if there are any changes to law or standards that may affect it.